## House Policies

These policies describe the standards and terms of agreement for a stay at Heritage House. By making a reservation with us, the guest agrees to abide by all terms.\*

BREAKFAST: Breakfast is served at our local 8 Sisters bakery located just 1 mile away. Enjoy a farm fresh meal and the best pastries around!

CHECK-IN TIME: Rooms will not be available until 3:00 P.M. We like to know your approximate arrival time so we can be home to greet you and get you checked in. If your arrival time changes, please keep us updated.

CHECK-OUT TIME: Check out time is 11:00 A.M. which gives us the opportunity to prepare our rooms for arriving guests.

**DAMAGES:** We understand that normal wear and tear happen. Please let us know immediately of any accidents or spills. Any excessive damages that occur will be charged to the guest's credit card after check-out.

**DEPOSIT & CANCELLATIONS:** A Deposit of the full total is required to make a reservation. There are no refunds for early checkouts or changes in arrival unless you notify us 7 days in advance. Cancellations must also be made 7 days prior to arrival or the deposit will be forfeited.

FORMS OF PAYMENT: We gladly accept cash or major credit cards: Visa, Master Card, Discover, and American Express. We may also accept personal or company checks, on an as needed basis. There will be an additional fee of \$25 for returned checks.

LAUNDERING SERVICE: We have laundering services located in house for an additional fee per load. Laundromat located 2 miles away.

NON-SMOKING FACILITY: Smoking is prohibited anywhere in the house. If you smoke in the house or in your room, you'll be asked to check out immediately. The remainder of the room charge will be forfeited. You will be charged with any costs for the removal of smells from room linens. Please use the designated smoking area outside with the provided ash trays.

PARKING: Upon arrival, please park in driveway spaces beside the house and unload luggage. Please use the sidewalk leading to the front of the house. The sidewalk will take you to a set of steps that lead to our front door.

PETS: We love pets but they are not appropriate for our house. Your pet is welcome to stay in our outdoor facilities with a kennel you provide. We can also refer you to nearby pet care facilities that accept your family friend during your visit.

ROOM TARIFFS AND CAPACITY: Room rates quoted are per night unless otherwise stated in a package plan. Rates are for Single or Double occupancy only for the Chapman and Kunzee Rooms, Morgan room is rated for up to 4 quests.

SPECIAL EVENTS: These include certain holidays, Race Weekends, and Trap Shoots. Higher rates & minimum stays may apply. Confirmed reservations for these events are non-refundable.

SPECIAL REQUESTS: If you would like to do something extra for that special someone, please ask us! We'll find out about it or get it for you, for a modest fee, if it involves the purchase of goods or services. Go ahead, make our day with your request. We love the challenge!

\* We reserve the right to terminate the balance of any guest's stay without refund for any behavior that is in violation of these Policies, or that disrupts the operation of Heritage House. Guests asked to leave will be charged for the entire reservation. Other fees may be damaaed a 0 hat we V

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Signature:	Date:
By signing below, I agree to the Terms and Conditions as ou	utlined above in the House Policies.
assessed related to missing or damaged property and excessive cor missing property, or guest safety. It is the guest's responsibility to would need to be made aware of to insure the health and safety	inform us of any special health issues or concerns they have